

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, April 1, 2025, AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Rolly Smith	Board of Directors Chair
	Marcel DeMars	Director
	Jody Kuczynski	Director
	Jim Ward	Director
	Louie Kannar	Director
	Reene Warren	Director
	Ayad Sbeyti	Director
	Megan Esarte	Director of Clinical Services, Chief Nursing Officer
	Trena Roberts	Director of Community Programs and Services
	Stephanie Hardy	Interim Director of Finance
	Annie Janveau	CEO
	Dr. Cimona	Chief of Staff

Staff: Julie MacIntyre Executive Assistant

Absent: John MacEachern Director

1. Call to Order

Mr. Rolly Smith, Board Chair, called the meeting to order at 1900.

2. Certificate of Notice Circulated to all Directors.

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

4. Trustee Education

Mrs. Janveau presented the Quality Improvement Plan (QIP)

The following resolution was tabled for approval;

MOVED BY: A. Sbeyti
SECONDED BY: L. Kannar

BE IT RESOLVED: That the Santé Manitouswadge Health Board of Directors approves the Quality Improvement Plan (QIP) 2025 2026 as presented and Release the Pay at Risk for Senior Management.

CARRIED!

5. Patient Story

Mrs. Roberts shared a patient story.

6. Board Chair Report

No Report

7. Chief of Staff Report

Dr. Cimona updated the Board of Directors on the current status of the Physicians Group.

**8. Administration Report
Strategic Directive #1**

SMH will be proactive to individual and community needs.

- We are continuing to progress with the LTC expansion project. We resubmitted the financials Jan 22 to Benedict and have once again been asked to edit/revise the submitted files. We are now exploring the option to hire a project consultant to review and revise the financials for resubmission.
- We have submitted an action plan for the 2025-26 Emergency Department Pay 4 Results Funding. The action plan is to direct funds towards efficiencies and improvements within our Health Records and Emergency Departments.
- We have locum coverage by Dr. Dalcin, Dr. Whyte, and Dr. Remillard. Dr. Kazakova will be back from March 31st to April 11th, 2025. April also has a full complement of locums.
- The Township has advised that there has been approval to extend the myRide to either March 31st, 2026, or until the \$180,000 has been exhausted. The myRide Coordinators will be soon moving their space to Santé Manitouwadge Health Gift Shop. This will allow to have the Gift Shop open in downtime.

Strategic Directive #2:

SMH will sustain outstanding quality and operations.

- We currently have two agency RPNs. The second one started her orientation with us January 21, 2025. We are continuing to explore staffing options to best meet patient needs, staff work life balance while maintaining our financial responsibility.
- Will continue to have one RN agency staff in the building. Management and the union are working together to find common ground on how we plan to adequately staff the hospital in the coming months going into prime-time vacation season.
- Dr. Cimona and one RN completed ACLS March 15th and 16th.
- Interviews were completed for the FHT Mental Health/Addictions worker and there is a potential hirer of a new grad. Diane Calback would assist this new grad.
- The HIRF platform has changed from Nadine to Roth IAMS. Training was provided to users for smooth transition.
- The lab is also upgrading Gem3500 for blood gases to Gem5000 in the coming months.
- We have received \$10,000 in funding through the Catherine and Maxwell Meighen Foundation for the Hematology Analyzer.
- The interim audit has been completed and went well. The final onsite audit is scheduled for April 28-May2.
- We have submitted our application for Prep LTC Funding for the 2023/2024 fiscal year for one of our RNs that provided clinical teachings to two RPNs students from January 2024-April 2024. We plan to utilize funding in the coming fiscal as well. The program is anticipated to continue for two more years.

Strategic Directive #3:

SMH will be innovators in service and program delivery.

- The OHT did a road tour and stopped in to do a current assessment on home care in the community.
- One-Time Funding for Alternate Level of Care (ALC) and Patient Flow is being accounted for with the return of the senior activity program. SMH also directed the funds toward commode chairs, bath slings and automatic pill dispensers.
- Tiffany Lidster completed her training to provide education and training to the Older Adult Exercise Program. We currently have 12 participants. The next session will be offered in the Fall.
- The funding for Assisted Living for this fiscal year will be reallocated to other communities to optimize the funding usage. Due to low staffing numbers for PSW supports, it does not look like the program will be a go for the coming fiscal.
- A proposal intake form was sent to OH requesting funding for the BMD. These are reviewed twice a year; thus, we haven't had a response as of yet.

- The second phase of the sprinkler system is complete.
- SMH has purchased a laptop and located it in the family counselling room. The intent is that it can be used to facilitate virtual mental health services for the public. This was purchased with P4R Funding.
- We have submitted a funding application to Ontario Health for the French Language Services (FLS) Projects. Our goal is to replace signage with bilingual signage throughout the facility.
- FHT is in the process of reviewing a report regarding individuals in the community that could be falling between the cracks in their healthcare due to not following up with Health Care providers and Physician. The Friendly Calling Program will be started again to make the connection with those individuals to prevent an increase in ALC.

Strategic Directive #4:

SMH will become a magnet workplace.

- Efforts continue to recruit a nurse practitioner for the FHT as well as a second and third physician for the Manitouwadge Physicians Group.
- We have hired a part-time maintenance worker. Michael Franks. He started February 18, 2025.
- Succession planning has begun for key positions over the next five years.
- Funding for third instalment of the Bill 124 Arbitration Awards has flowed through.
- We continue to put out postings for Physicians on Cherry Health (subscription service for health care services), HFO, Facebook group and other sites.
- Trena and Megan will be attending a family medicine recruitment event in Winnipeg April 24-25, 2025.
- We received one application for the NOSM Summer Studentship Program. Linda will be in contact with the applicant to offer the summer position in the Nursing Department.
- Annie and Trena attended the Dougall Media Job Fair in Thunder Bay on March 27, 2025.
- Family Health Team Social Worker and Hospice Northwest Volunteer have partnered together and started a Grief Café Biweekly at the Family Health Team with three to four individuals attending.
- Diagnostic imaging will be having a co-op student from Ecole Scondaire Cite-Superieure (Marathon's French High School) joining them one day per week for their second term.
- Nursing will be having two RPN students join us from April to June 2025 completing their preceptorship. We hope to recruit these two students after they have successfully completed their studies.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

9.2.1 January Report

The following resolution was tabled for approval;

MOVED BY: A. Sbeyti

SECONDED BY: J. Kuczynski

BE IT RESOLVED: That the Santé Manitouwadge Health Board of Directors approves the January 2025 Financial Statements as presented.

CARRIED!

9.3. Executive Committee

No Report

9.4. Medical Advisory Committee

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: J. Ward

BE IT RESOLVED: That as recommended by the MAC at their March 20th, 2025, Meeting the following professionals be granted Regional Ordering Privileges up to December 31st, 2025.

See Attached List.

CARRIED!

10. Fundraising – Update

11 New Business

11.1 Accreditation Letter – reviewed by Board members.

11.2 Select Path - reviewed by Board members.

12 Other Business

13. Quality – Highlighted from Admin Report

14. Correspondence

15. Maintenance – Update

16. Consent Agenda Items Approval:

- a. Minutes of Board of Directors Meeting held: Feb 25, 2025

MOVED BY: A. Sbeyti
SECONDED BY: J. Ward

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held Feb 25, 2025.

CARRIED!

17. In Camera

The following resolution was tabled for approval;

MOVED BY: A. Sbeyti
SECONDED BY: J. Ward

BE IT RESOLVED: That we move into an In-Camera session at 2034.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. Kuczynski
SECONDED BY: M. DeMars

BE IT RESOLVED: That we move out of In-Camera session at 2113

CARRIED!

17. Place and Time of Next Meeting – April 29, 2025, at 1900.

MOVED BY: R. Warren
SECONDED BY: L. Kannar

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé
Manitouwadge Health be held on Tuesday, April 29, 2025, in the
Judith C. Harris Boardroom.

CARRIED!

18. Adjournment

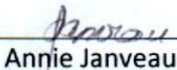
There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: R. Warren
BE IT RESOLVED: That this meeting be adjourned.

CARRIED!

Mr. Smith thanked everyone for attending and the meeting adjourned at 2113 hours.

19 For the Good of the Board



Annie Janveau, CEO



Rolly Smith, Board Chair