

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH  
ON Tuesday, April 28, 2025, AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

<b>PRESENT:</b>	Rolly Smith	Board of Directors Chair
	Marcel DeMars	Director
	Jody Kuczynski	Director
	Jim Ward	Director
	Louie Kannar	Director
	Reene Warren	Director
	John MacEachern	Director
	Megan Esarte	Director of Clinical Services, Chief Nursing Officer
	Trena Roberts	Director of Community Programs and Services
	Stephanie Hardy	Interim Director of Finance
	Dr. Cimona	Chief of Staff
<b>Staff:</b>	Julie MacIntyre	Executive Assistant
<b>Absent:</b>	Ayad Sbeyti	Director
	Annie Janveau	CEO

**1. Call to Order**

Mr. Rolly Smith, Board Chair, called the meeting to order at 1859.

**2. Certificate of Notice Circulated to all Directors.**

The Notice of Meeting was as stated in the pre-meeting package.

**3. Declaration of Conflict**

**4. Trustee Education**

Mrs. Esarte discussed the Accreditation surveys with the Board of Directors.

**5. Patient Story**

Mrs. Esarte shared a patient story.

**6. Board Chair Report**

No Report

**7. Chief of Staff Report**

No Report

**8. Administration Report**

**Strategic Directive #1**

**SMH will be proactive to individual and community needs.**

- We are continuing to progress with the LTC expansion project. We resubmitted the financials Jan 22 to Benedict and have once again been asked to edit/revise the submitted files. We are now exploring the option to hire a project consultant to review and revise the financials for resubmission.
- We have submitted an action plan for the 2025-26 Emergency Department Pay 4 Results Funding. The action plan is to direct funds towards efficiencies and improvements within our Health Records and Emergency Departments.
- We had locum coverage by Dr. Kazakova, Dr. Remillard and Dr. Johnston. May has been filled by Dr.

Johnston returning May 1 to 6<sup>th</sup> and May 20<sup>th</sup> to 29<sup>th</sup>, Dr. Remillard May 5<sup>th</sup> to May 12<sup>th</sup> and Dr. Ajafe May 12<sup>th</sup> to May 16<sup>th</sup>.

- The MyRide will be moving to the Gift Shop once equipment has arrived, the goal is for May 3, 2025. This will allow to have the Gift shop open in down time.

### **Strategic Directive #2:**

#### **SMH will sustain outstanding quality and operations.**

- We are currently down to one agency RPN.
- Will continue to have one RN agency staff in the building. Management and the union are working together to find common ground on how we plan to adequately staff the hospital in the coming months going into prime-time vacation season.
- FHT Mental Health/Addictions worker position was offered to Reid Newhouse and awaiting on his registration with the Ontario School of Social Worker and Social Service Worker for start date. Diane Calback would assist this new grad.
- The HIRF platform has changed from Nadine to Roth IAMS. Training was provided to users for smooth transition.
- The lab is also upgrading Gem3500 for blood gases to Gem5000 in the coming months.
- We have received \$10,000 in funding through the Catherine and Maxwell Meighen Foundation for the Hematology Analyzer.
- The final onsite audit is scheduled for April 28-May2.
- We have submitted our application for Prep LTC Funding for the 2023/2024 fiscal year for one of our RNs that provided clinical teachings to two RPNs students from January 2024-April 2024. We plan to utilize funding in the coming fiscal as well. The program is anticipated to continue for two more years.
- Manitowadge Medical Clinic through Family Health Team has been offered \$10,000 from John Friesen, Senior Director of UNE at NOSM. This would be funds used to purchase anything that would enhance learners (i.e. Clinical workspace, hardware, software, supplies and furniture, or medical equipment) A list has to be sent to John for a approval which there was hardware, artificial lung, fax machine, whiteboard, and desk chair sent for approval. Money to be spent before April 30, 2025.

### **Strategic Directive #3:**

#### **SMH will be innovators in service and program delivery.**

- The OHT did a road tour and stopped in to do a current assessment on home care in the community.
- One-Time Funding for Alternate Level of Care (ALC) and Patient Flow is being accounted for with the return of the senior activity program. SMH also directed the funds toward commode chairs, bath slings and automatic pill dispensers.
- Tiffany Lidster completed her training to provide education and training to the Older Adult Exercise Program. We currently have 12 participants. The next session will be offered in the Fall.
- The funding for Assisted Living for this fiscal year will be reallocated to other communities to optimize the funding usage. Due to low staffing numbers for PSW supports, it does not look like the program will be a go for the coming fiscal.
- A proposal intake form was sent to OH requesting funding for the BMD. These are reviewed twice a year; thus, we haven't had a response as of yet.
- The second phase of the sprinkler system is complete.
- SMH has purchased a laptop and located it in the family counselling room. The intent is that it can be used to facilitate virtual mental health services for the public. This was purchased with P4R Funding.
- We have submitted a funding application to Ontario Health for the French Language Services (FLS) Projects. Our goal is to replace signage with bilingual signage throughout the facility.
- FHT is in the process of reviewing a report regarding individuals in the community that could be falling between the cracks in their healthcare due to not following up with Health Care providers

and Physician. The Friendly Calling Program will be started again to make the connection with those individuals to prevent an increase in ALC.

**Strategic Directive #4:  
SMH will become a magnet workplace.**

- Efforts continue to recruit a nurse practitioner for the FHT as well as a second and third physician for the Manitouwadge Physicians Group.
- We have posted for a Permanent Full Time Maintenance Lead Hand position.
- Succession planning has begun for key positions over the next five years.
- Funding for third instalment of the Bill 124 Arbitration Awards has flowed through.
- We continue to put out postings for Physicians on Cherry Health (subscription service for health care services), HFO, Facebook group and other sites.
- Trena and Megan will be attending a family medicine recruitment event in Winnipeg April 24-25, 2025.
- We have been approved to receive wage subsidy for the 2025 summer student positions in Maintenance through the Canada Summer Jobs program.
- A nursing student has been hired through the NOSM Summer Studentship Program. Her start date is April 22, 2025.
- Megan and Trena will be attending the Rural and Remote Medicine Conference in Winnipeg April 24-26, 2025.
- Annie will be attending the Health Care Leadership Summit in Toronto on April 30-May 2, 2025
- Megan and Cathy will be attending a one-day event in Thunder Bay for IPAC Hub meeting on May 8/25.
- Family Health Team Social Worker and Hospice Northwest Volunteer have partnered together and started a Grief Café Biweekly at the Family Health Team with three to four individuals attending.
- Diagnostic imaging will be having a co-op student from Ecole Scondaire Cite-Superieure (Marathon's French High School) joining them one day per week for their second term.
- Nursing will be having two RPN students join us from April to June 2025 completing their preceptorship. We hope to recruit these two students after they have successfully completed their studies.

**9. Committee Reports**

**9.1. Governance Committee**

No Report

**9.2. Finance and Audit Committee**

**9.2.1 February Report**

The following resolution was tabled for approval;

**MOVED BY:** J. MacEachern

**SECONDED BY:** J. Kuczynski

**BE IT RESOLVED:** That the Santé Manitouwadge Health Board of Directors approves the February 2025 Financial Statements as presented.

**CARRIED!**

**9.3. Executive Committee**

No Report

**9.4. Medical Advisory Committee**

The following resolution was tabled for approval;

**MOVED BY:** M. DeMars

**SECONDED BY:** J. Ward

**BE IT RESOLVED:**

**That as recommended by the MAC at their March 20th, 2025, Meeting the following professionals be granted Regional Ordering Privileges up to December 31st, 2025.**

**See Attached List.**

**CARRIED!**

**10. Fundraising – Update**

**11 New Business**

**11.1 Policy IV-240 Bursary Policy – reviewed by Board members and changes made**  
**11.2 OHT April 2, 2025,**  
**Update - reviewed by Board members.**

**12 Other Business**

**13. Quality – Highlighted from Admin Report**

**14. Correspondence**

**15. Maintenance – Update**

**16. Consent Agenda Items Approval:**

a. Minutes of Board of Directors Meeting held: April 1, 2025

**MOVED BY: L. Kannar**  
**SECONDED BY: M. DeMars**

**BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held Apr. 1, 2025.**

**CARRIED!**

**17. In Camera**

**17. Place and Time of Next Meeting – May 27, 2025, at 1900.**

**MOVED BY: R. Warren**  
**SECONDED BY: M. DeMars**

**BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouwadge Health be held on Tuesday, May 27, 2025, in the Judith C. Harris Boardroom.**

**CARRIED!**

**18. Adjournment**

There being no further business to conduct. The following resolution was submitted for consideration.

**MOVED BY: M. DeMars**  
**BE IT RESOLVED: That this meeting be adjourned.**

**CARRIED!**

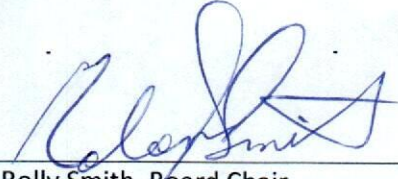
Mr. Smith thanked everyone for attending and the meeting adjourned at 1923 hours.

**19 For the Good of the Board**



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Megan Esarte, Director of Clinical Services/  
Chief Nursing Officer



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Rolly Smith, Board Chair

