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MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH ON Tuesday, April 21, 2026, AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM

PRESENT:	Rolly Smith	Board of Directors Chair
	Marcel DeMars	Director
	Jim Ward	Director
	Louie Kannar	Director
	John MacEachern	Director
	Reene Warren	Director
	Jody Kuczynski	Director
	Dr. Cimona	Chief of Staff
	Megan Esarte	Director of Clinical Services, Chief Nursing Officer
	Annie Janveau	CEO
	Amy Gray	Director of Finance
	Trena Roberts	Director of Community Programs and Services

Absent:

1. **Call to Order**
   Mr. Rolly Smith, Board Chair, called the meeting to order at 1900

2. **Certificate of Notice Circulated to all Directors.**
   The Notice of Meeting was as stated in the pre-meeting package.

3. **Declaration of Conflict**

4. **Trustee Education**
   A Janveau informed the Board of Directors on the AI education she received from the OHT

5. **Patient Story**
   M. Esarte briefed the BOD on a patient story.

6. **Board Chair Report**
   No Report

7. **Chief of Staff Report**
   Dr. Cimona briefed the Board of Directors on the status of the Family Health Team.

8. **Administration Report**

Strategic Directive #1
SMH will be proactive to individual and community needs.

- The Ministry submitted a follow-up document of issues/comments after their review of the pre-capital submission which we responded to and returned to the health capital operations branch of the ministry.
- Locum coverage continues to be consistent with Dr. Johnston, Dr. Marshall, Dr. Remillard, and Dr. Potvin booked for remaining of April and into May.
- Dr. V. Gharavi, through Practice Ready Ontario, has received approval from the Ministry of Health (MOH) for the Physician License Agreement. Her application for supervision through CPSO has been submitted and is scheduled for review by CPSO Registration Committee on May 21, 2026. Following CPSO approval, the remaining steps will proceed. Dr. Gharavi is prepared to begin practicing in Manitouwadge, and we are hopeful she will be able to start mid-June.
- Interviews for the FHT Social Worker position have been completed; however, no suitable candidate was identified. The position has been reposted.

Strategic Directive #2:
SMH will sustain outstanding quality and operations.

- Staffing for the nursing unit remains stable. We have a recent application for a permanent part-time RN and are looking to schedule an interview.
- SMH welcomes back a familiar face, Shauna MacFarlane as rejoined the SMH team as a permanent part-time RPN. We are happy to have her back!
- Joanne Wither has re-joined the SMH team as well as a permanent casual PSW! We welcome her back to the SMH team as well!
- Our Surplus Funds Request for the HIRF program was approved; this allocated us an additional $69,800 in funds, bringing our total HIRF allocation to 535,000
- The new Gem5000 is now fully operational since its return from repair.
- Our new Audiometry machine has been received.
- Mike Gillman continues to support SMH as a casual MLT and will be completing one more ~~stent~~ stint (RS) with SMH in May.
- Warren Cheung has accepted the permanent full-time MLT position with SMH and he will be starting full-time April 27, 2026. We look forward to having full staff compliment in the lab.
- Ongoing effort is being put towards the accreditation process. A couple of our registered nursing staff have expressed interest in participating in the accreditation process. We look forward to having their support!
- We have locked in the date for a 3-day
- (Critical Incident Stress Management) CISM conference for staff with a session on notification of kin added to the last day.
- Ontario Health and the Ministry requested the submission of a multi-year forecast to provide them with an updated view of hospital finances across the sector. According to the parameters required for the submission, SMH would have a 2% deficit for 2026/27 FY, and a 5% deficit for 2027/28 FY. The date of cash failure would be October 2027.

Strategic Directive #3:

- The Older Adult Exercise program, delivered by Tiffany, is still thriving. There is an energetic bunch of participants, and we love to see the program's success each week.
- Many of the staff are participating in the MediTech Expanse project by being Subject Matter Experts (SMEs) and participating in biweekly meetings, with homework, to establish local workflows and what needs to be considered for the Expanse go live date tentatively scheduled for April 3, 2027.
- SMH is exploring options for added support through the first month of Go-Live with Medi-Tech Expanse. We have put the ask out to the local SMEs to identify candidates to become local super users of the new EMR.
- French Language Services (FLS) Projects is making good ground. Once the signs are installed and the website is translated, we will meet all the requirements for designation.
- As of April 1, 2026, the myRide program was transitioned to Santé Manitouwadge Health. At that time, Cyndi Jackson was the sole driver, supported by a small number of volunteers. The position was advertised and interviews conducted; however, the selected applicant subsequently withdrew her application. The position has since been reposted, and interviews are currently being arranged.
- We are exploring the possibility of offering pediatric hearing testing.
- We have purchased Critical Incident Stress Management (CISM) training. This will be offered on site for our staff and provide crisis intervention tools that will assist them to emotionally manage situations and tools to debrief following the event.
- Tiffany will be travelling to Thunder Bay in June 2026 for the MOTION Expo. This will give her the opportunity to trial and review the latest and greatest in rehab mobility, seating and home accessibility products.
- The 2026/27 P4R action plan has been developed and submitted. This plan is tied to $100,000

funding to maintain/sustain efficient operations of the emergency department

- We are in the process of implementing Pre Authorized Debits for ALC and LTC co-payments. This will allow us to automatically withdraw from bank accounts to collect amounts owing. Ultimately, we aim to improve our bad debt and relieve the administrative burden of residents of their POAs.

Strategic Directive #4:
SMH will become a magnet workplace.

- FHT Executive Director continues to make efforts to try to recruit second and third physicians for the Manitouwadge Physicians Group.
- Succession planning has begun for key positions over the next five years.
- We continue to put out postings for Physicians on Cherry Health (subscription service for health care services), HFO, Facebook group and other sites.
- We are continuing our efforts for recruitment of Physiotherapists, RNs, part-time RPNs and PSWs.
- James Neale, physiotherapist, has submitted his retirement notice with his last day of work being June 3, 2026. SMH is actively advertising for this position. SMH is exploring opportunities for contract roles as well as agency roles to maintain the operations of the department.
- Moh Murad, RN at the FHT completed his Level 2 of the Dr. Vodder's Manual Lymph drainage training. He will continue progressing through the remaining levels and is currently reviewing the process and details required to establish a lymphedema program at the FHT.
- Megan and Annie attended the SRPC recruitment event in Quebec City April 16-19, 2026. It was successful event with many connections with medical students, residents and physicians. Many networking opportunities with other organizations to better facilitate physician recruitment/student placements.

9. Committee Reports

9.1. Governance Committee
No Report

9.2. Finance and Audit Committee
9.2.1 The following resolution was tabled for approval;

MOVED BY:	**J. MacEachern**
SECONDED BY:	**M. DeMars**
BE IT RESOLVED:	**That the Financial Statements from February 2026, be approved as presented.**

CARRIED!

9.3 Executive Committee
No Report

9.4 Medical Advisory Committee
The following resolution was tabled for approval;

MOVED BY:	**M. DeMars**
SECONDED BY:	**J. Kuczynski**
BE IT RESOLVED:	**That as recommended by the MAC at their February 19th, 2026, Meeting the following professionals be granted Locum Privileges up to December 31st, 2026.**

See Attached List.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: **M. DeMars**
SECONDED BY: **J. Kuczynski**

BE IT RESOLVED: **That as recommended by the MAC at their February 19th, 2026, Meeting the following professionals be granted Courtesy Privileges up to December 31st, 2026.**

See Attached List.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: **M. DeMars**
SECONDED BY: **J. Kuczynski**

BE IT RESOLVED: **That as recommended by the MAC at their February 19th, 2026, Meeting the following professionals be granted Regional Ordering Privileges up to December 31st, 2026.**

See Attached List.

CARRIED!

10. Fundraising – Update

11 New Business

11.1 Expanse Sign Off

The following resolution was tabled for approval;

MOVED BY: **J. MacEachern**
SECONDED BY: **R. Warren**

BE IT RESOLVED: **That the Santé Manitouwadge Health Board of Directors approves the CEO signing authority for all expanse costs that are reimbursable for the Bridge Northwest Device Package.**

CARRIED!

11.2 Recruitment and Retention

The following resolution was tabled for approval;

MOVED BY: **J. MacEachern**
SECONDED BY: **L. Kannar**

BE IT RESOLVED: **That th**
e Santé Manitouwadge Health Board of Directors approves the new recruitment and retention incentive of $10,500 plus $1,000 minimum up to $2,500 with receipts for moving costs and $500 monthly for 3 months accommodation.

CARRIED!

12 Other Business

13. **Quality – April Audit Reports**

14. **Correspondence**

15. **Consent Agenda Items Approval:**

a. Minutes of Board of Directors Meeting held: Mar 24, 2026

MOVED BY:	**J. Ward**
SECONDED BY:	**M. DeMars**
BE IT RESOLVED:	**That the following Consent Agenda items, be approved: Revised Minutes of Board of Directors Meeting held Mar 24, 2026.**

CARRIED!

AND BE FURTHER RESOLVED:

MOVED BY:	**J. Ward**
SECONDED BY:	**L. Kannar**
	That the following items be received: **Minutes of the Medical Advisory Committee held February 19, 2026.**

CARRIED!

16. **In Camera**

The following resolution was tabled for approval;

MOVED BY:	**J. Kuczynski**
SECONDED BY:	**J. Ward**
BE IT RESOLVED:	**That we move into an In-Camera session at 1915.**

CARRIED!

The following resolution was tabled for approval;

MOVED BY:	**J. Ward**
SECONDED BY:	**J. Kuczynski**
BE IT RESOLVED:	**That we move out of In-Camera session at 1953**

CARRIED!

17. **Place and Time of Next Meeting** – May 26, 2026, at 1900.

MOVED BY:	**M. DeMars**
SECONDED BY:	**J. Ward**
BE IT RESOLVED:	**That the next meeting of the Board of Directors of Santé Manitouwadge Health be held on Tuesday, May 26, 2026, in the Judith C. Harris Boardroom.**

CARRIED!

18. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY:	**J. Ward**
BE IT RESOLVED:	**That this meeting be adjourned.**

CARRIED!

Mr. Smith thanked everyone for attending and the meeting adjourned at 2047 hours.

19 For the Good of the Board

Annie Janveau, CEO

Rolly Smith, Board Chair