

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, June 24, 2025, AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Rolly Smith	Board of Directors Chair
	Marcel DeMars	Director
	Jody Kuczynski	Director
	Jim Ward	Director
	Louie Kannar	Director
	John MacEachern	Director
	Reene Warren	Director
	Ayad Sbeyti	Director
	Dr. Cimona	Chief of Staff
	Megan Esarte	Director of Clinical Services, Chief Nursing Officer
	Annie Janveau	CEO
	Trena Roberts	Director of Community Programs and Services
	Stephanie Hardy	Interim Director of Finance

Absent:

1. Call to Order

Mr. Rolly Smith, Board Chair, called the meeting to order at 1900

2. Certificate of Notice Circulated to all Directors.

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

4. Trustee Education

Mrs. Janveau discussed the Strategic Plan with the Board members.

5. Patient Story

No Report

6. Board Chair Report

No Report

7. Chief of Staff Report

Dr. Cimona briefed the Board of Directors on the status of the Family Health Team.

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs.

- We have a meeting set for July 3rd to meet with the Ministry of Health to discuss the LTC Expansion project to answer questions and receive direction on some of the initial steps SMH will need to take to get the ball rolling on the MOH side of things. We anticipate two of those steps, in addition to an introductory meeting with the MOH, which will include completion of the MOH pre-capital application form and connecting with Ontario Health to seek their endorsement of the project.
- We have submitted an action plan for the 2025-26 Emergency Department Pay 4 Results Funding. The action plan is to direct funds towards efficiencies and improvements within our Health Records and Emergency Departments.
- Locum coverage for July: 1st to July 6th – Dr. Ajisafe, July 10th to 25th – Dr. Marshall, July 23rd to July 31st – Dr. Johnston and July 28th to August 3rd – Dr. Remillard.

Strategic Directive #2:

SMH will sustain outstanding quality and operations.

- We have one agency RN who is set to complete their contract at the end of June,
- One of the agency RNs is completing their contract at the end of June. We have a returning nurse Megan, who started back with SMH on June 19, 2025. We will have a total of two agency RNs with a very real possibility for a 3rd agency RN in the coming weeks/months.
- Reid Newhouse, Mental Health, and Addictions worker is still waiting for his registration with the Ontario School of Social Worker and Social Service Worker.
- The HIRF platform has changed from Nadine to Roth IAMS. Training was provided for users for smooth transition.
- The lab is also upgrading Gem3500 for blood gases to Gem5000 in the coming months.
- We have submitted our application for Prep LTC Funding for the 2023/2024 fiscal year for one of our RNs that provided clinical teachings to two RPNs students from January 2024-April 2024. We plan to utilize funding in the coming fiscal as well. The program is anticipated to continue for two more years.
- We will be receiving \$1,000/month from Lifelabs for collection subsidy.
- We are working in collaboration with the CNIB eye van to relocate the electrical connection for the mobile bus to the old clinic parking lot.

Strategic Directive #3:

SMH will be innovators in service and program delivery.

- With the completion of the first session of the older adult exercise program a survey was sent out. The feedback was positive, and suggestions made are being looked at.
- The funding for Assisted Living will be returned as it is not at feasible to run the program within the community. As this funding has been provided for several years without success the program agreement is to terminate.
- We believe we finally have the AC system operating as it should. We also replaced a cylinder in the freezer. This repair should decrease maintenance call-ins by 1-2 a week.
- We have been notified by Ontario Health to anticipate \$50,000 in funding for the French Language Services (FLS) Projects. Our goal is to replace interior signage with bilingual signage throughout the facility.
- The Family Health Team SW, Diane Callback travelled to Toronto for the Hospice Palliative Care Ontario conference. Diane learned a lot of information to incorporate into her practice.

Strategic Directive #4:

SMH will become a magnet workplace.

- FHT Executive Director continues to make efforts to try to recruit second and third physicians for the Manitowadge Physicians Group.
- Michael Franks, our PT maintenance engineer, was the successful candidate for the maintenance lead posting. We have since posted for the second maintenance position which closes June 27. We have already received several attractive applications.
- Succession planning has begun for key positions over the next five years.
- Funding for the third instalment of the Bill 124 Arbitration Awards has flowed through.
- We continue to put out postings for Physicians on Cherry Health (subscription service for health care services), HFO, Facebook group and other sites.
- We have been approved to receive wage subsidy for the 2025 summer student positions in Maintenance through the Canada Summer Jobs program. 50% of their wages will be recovered.
- We have been scheduling numerous interviews for RNs with some looking optimistic. We are prepared to offer permanent full-time employment to one at this time, pending positive reference

checks.

- Annie has been pre-approved for the October Advanced Leadership Program in Toronto as required by the Fixing Long-Term Care Act. The next step requires her to participate in a screening interview.
- Director of Family Health Team, Trena Roberts has started the online six week, Rotman Health Care Leadership course and the Online Medical OHIP Billing course, through Algonquin college from May to August.
- Conditional offers for a permanent full-time and permanent part-time RPN have been sent out. SMH is awaiting the two staff to receive their temporary license with the College of Nurses. The RPN team will be in a significantly better staffing situation once they receive their license.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

9.2.1 GIC Proposal

The following resolution was tabled for approval;

MOVED BY: J. MacEachern

SECONDED BY: M. DeMars

BE IT RESOLVED: That the Santé Manitouwadge Health Board of Directors approves GIC proposal number two (2) as presented.

CARRIED!

Executive Committee

No Report

9.3. Medical Advisory Committee

The following resolution was tabled for approval;

MOVED BY: J. Kuczynski

SECONDED BY: A. Sbeyti

BE IT RESOLVED: That as recommended by the MAC at their June 19th, 2025, Meeting the following professionals to be granted Regional Ordering Privileges up to December 31st, 2025.

See Attached List.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. Ward

SECONDED BY: R. Warren

BE IT RESOLVED: That as recommended by the MAC at their June 19th, 2025, Meeting the following professionals be granted Associated Privileges up to December 31st, 2025.

Dr. Eliseo Orrantia

CARRIED!

10. Fundraising – Update

11 New Business

11.1 HSAA Declaration of Compliance

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: J. MacEachern

BE IT RESOLVED: That Santé Manitouwadge Health Board of Directors hereby approves the 2024-2025 HSAA Declaration of Compliance.

CARRIED!

11.2 MSAA Declaration of Compliance

The following resolution was tabled for approval;

MOVED BY: L. Kannar
SECONDED BY: R. Warren

BE IT RESOLVED: That Santé Manitouwadge Health Board of Directors hereby approves the 2024-2025 MSAA Declaration of Compliance.

CARRIED!

11.3 BPSAA Attestation

The following resolution was tabled for approval;

MOVED BY: J. Ward
SECONDED BY: A. Sbeyti

BE IT RESOLVED: That Santé Manitouwadge Health Board of Directors hereby approves the Broader Public Sector Accountability Act 2024-2025 Attestation Compliance as submitted.

CARRIED!

11.4 FHT Annual Operating Plan Submission: 2025-2026 – reviewed by Board members.

12 Other Business

12.1 Regional Services Council Meeting – Briefing Note – reviewed by Board members.

12.2 Conference Reports – reviewed by Board members

12.3 OHT Key Messages - reviewed by Board members

13. Quality – Accreditation Survey

14. Correspondence

15. Maintenance – Update

16. Consent Agenda Items Approval:

a. Minutes of Board of Directors Meeting held: May 27, 2025

MOVED BY: J. Ward
SECONDED BY: L. Kannar

BE IT RESOLVED: That the following Consent Agenda items, be approved: Revised Minutes of Board of Directors Meeting held May 27, 2025.

CARRIED!

17. In Camera

The following resolution was tabled for approval;

MOVED BY: J. Ward
SECONDED BY: A. Sbeyti

BE IT RESOLVED: That we move into an In-Camera session at 2023.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. Ward
SECONDED BY: J. Kuczynski

BE IT RESOLVED: That we move out of In-Camera session at 2052

CARRIED!

17. Place and Time of Next Meeting – Sept 23, 2025, at 1900.

MOVED BY: R. Warren
SECONDED BY: M. DeMars

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouswage Health be held on Tuesday, Sept 23, 2025, in the Judith C. Harris Boardroom.

CARRIED!

18. Adjournment

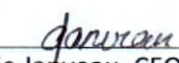
There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: J. MacEachern
BE IT RESOLVED: That this meeting be adjourned.

CARRIED!

Mr. Smith thanked everyone for attending and the meeting adjourned at 2053hours.

19 For the Good of the Board



Annie Janveau, CEO



Rolly Smith, Board Chair