MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH ON Tuesday, June 23, 2026, AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM

PRESENT:	Rolly Smith	Board of Directors Chair
	Marcel DeMars	Director
	Jim Ward	Director
	Reene Warren	Director
	Jody Kuczynski	Director
	Dr. Cimona	Chief of Staff
	Megan Esarte	Director of Clinical Services, Chief Nursing Officer
	Annie Janveau	CEO
	Amy Gray	Director of Finance
	Trena Roberts	Director of Community Programs and Services
Absent:	Louie Kannar	Director

1. **Call to Order**
Mrs. Jody Kuczynski, Vice Chair, called the meeting to order at 1905

2. **Certificate of Notice Circulated to all Directors.**
The Notice of Meeting was as stated in the pre-meeting package.

3. **Declaration of Conflict**

4. **Trustee Education**
A Janveau presented an overview of PocketHealth to the Board of Directors, including how the platform works and its key functionalities.

5. **Patient Story**
M. Esarte briefed the BOD on a patient story.

6. **Board Chair Report**
No Report

7. **Chief of Staff Report**
Dr. Cimona briefed the Board of Directors on the status of the Family Health Team.

8. **Administration Report**

Strategic Directive #1
SMH will be proactive to individual and community needs.

- The Ministry submitted a follow-up document of issues/comments after their review of the pre-capital submission which we responded to and returned to the health capital operations branch of the ministry.
- Locum coverage remained stable throughout June, with Dr. Remillard and Dr. Johnston continuing to provide locum support. For July Dr. Marshall and Dr. Hans will be returning to assist the community as preparations continue for the onboarding of Dr. Gharavi. Efforts remain focused on ensuring adequate physician coverage during this transition period.
- As part of the Practice Ready Ontario physician onboarding process Dr. V. Gharavi's requested supervision arrangement has been approved through the CPSO. She has now submitted her application for OHIP billing number and is preparing her NRRRi application. Credentialing for hospital privileges is also underway. Dr. Gharavi remains committed to establishing her practice in Manitouwadge, and onboarding activities continue to progress. We are currently targeting a start

date by the end of June or early July, pending completion of the remaining administrative and credentialing requirements.

- Ongoing efforts are being made to recruit a Social Worker for the FHT position. The position continues to be posted, and contact has been made with Lakehead University to begin the process of advertising the opportunity to new graduates.
- 807 Management was chosen to facilitate the work and take us into our next 5-year strategic plan.
- Next chemo exploration meeting is scheduled for July 13.
- A meeting is scheduled to take place with our MPP Bill Rosenburg on June 25.
- Next meeting to discuss Long Term Care project is July 9.

Strategic Directive #2:
SMH will sustain outstanding quality and operations.

- Nursing staff numbers remain stable. To accommodate vacation requests through prime time (July and August) we have hired one agency, RN, Callum Richter. He started with SMH on June 22, 2026.
- SubSpace Communications will be on site at the hospital July 9th -17th installing a new Security Camera System for the hospital. This will be funded by our HIRF allocation for 2026-2027
- The remedies submitted to rectify outstanding issues from the outstanding issues from the transportation of dangerous goods inspection were approved.
- Ongoing effort is being put towards the accreditation process. A couple of our registered nursing staff have expressed interest in participating in the accreditation process. We look forward to having their support! We were successful in our application to reset the date for our site visit as the Accreditation site visit was set to overlap with the go-live for Meditech. The new Accreditation date is September 2027. This will give us some time to tackle and settle into Meditech Expanse before undergoing the Accreditation process.
- We have locked in the date for a 3-day (Critical Incident Stress Management) CISM conference for staff with a session on notification of kin added to the last day. September 15-16-17. Staff have been asked to register.
- The May fundraising campaign for the myRide program brought in $2,422.83
- The Bed Golf and Beyond tournament went very well. Registration maxed out week before deadline with 18 teams participating. Current count $11, 335 with expenses to be recovered from that. A rough estimate amount for outgoing costs of $7,000 (meal, radio, swag, prize money).
- Warren Cheung, MLT, has resigned from SMH. We wish him well. Michael Gillman continues to support SMH as a casual ML with the lab. We are actively recruiting for a permanent full-time MLT.
- David Heinmann has also resigned from his casual RN position with SMH. We wish him well in his future endeavors. We continue to actively recruit for part-time RN staff.

Strategic Directive #3:
SMH will be innovators in service and program delivery.

- Many of the staff are participating in the MediTech Expanse project by being Subject Matter Experts (SMEs) and participating in biweekly meetings, with homework, to establish local workflows and what needs to be considered for the Expanse go live date tentatively scheduled for April 3, 2027 – this is ongoing.
- The training for superusers for MediTech Expanse is set to take place in the first two weeks of December 2026. Training for all staff will take place between January and March 2027.
- French Language Services (FLS) Projects reporting is underway. The only outstanding item is the website translation. Once we have completed that, we will meet all the requirements for designation.
- The 2026/27 P4R action plan has been developed and submitted. This plan is tied to $100,000 funding to maintain/sustain efficient operations of the emergency department
- We are in the process of implementing Pre Authorized Debits for ALC and LTC co-payments. This will allow us to automatically withdraw from bank accounts to collect amounts owing. Ultimately, we aim to improve our bad debt and relieve the administrative burden of residents of their POAs. The system is set up with CIBC; we now require set up and orientation with MediSolutions.

- Emily Youmans has resigned from the Behavioral Supports (BSO) Role but will remain a casual Personal Support Worker with SMH. We are actively recruiting for a new BSO.

Strategic Directive #4:
SMH will become a magnet workplace.

- FHT Executive Director continues to make efforts to try to recruit second and third physicians for the Manitouwadge Physicians Group.
- Succession planning has begun for key positions over the next five years.
- We continue to put out postings for Physicians on Cherry Health (subscription service for health care services), HFO, Facebook group and other sites.
- We are continuing our efforts for recruitment of Physiotherapists, RNs, part-time RPNs and PSWs.
- James Neale, physiotherapist, has submitted his retirement notice with his last day of work being June 3, 2026.
- Tiffany Lidster, Physiotherapist Assistant (PTA), has retracted her resignation letter and will be staying part of the SMH team.
- Interviews are underway for an agency physiotherapist. We are aiming to have agency coverage by the second week of July.
- Our Employee Services Coordinator, Katie, has started her maternity leave. We successfully recruited for this position; however, they were able to find permanent employment elsewhere. Fortunately, we were able to recruit our previous Employee Services employee Linda Wieler, who will be starting with us again July 6th. We are excited to have her experience back and an easy transition.
- Paula resigned from Accounts Payable, Purchasing and Materials Management in May. Her replacement Carol Barnes started June 15th. Carol comes with years of experience, and we are looking forward to having her as part of the team!
- The work required to meet the updates of the Unifor contract are well underway.
- The maintenance department is down to one person. We have an applicant who is able to start in August. To help manage the workload, we have added hours to the maintenance summer students.
- SMH has posted a part-time pharmacy tech position.

9. Committee Reports

9.1. Governance Committee
No Report

9.2. Finance and Audit Committee
No Report

9.3 Executive Committee
No Report

9.4 Medical Advisory Committee
No Report

10. Fundraising – Update

11 New Business
11.1 Resignation – reviewed by Board members.

12 Other Business
12.1 Conference Reports – reviewed by Board members.

12. Quality – Update

13. Correspondence

14. Consent Agenda Items Approval:

a. Minutes of Board of Directors Meeting held: May 26, 2026

MOVED BY:	**M. DeMars**
SECONDED BY:	**R. Smith**
BE IT RESOLVED:	**That the following Consent Agenda items be approved with amendments Minutes of Board of Directors Meeting held Apr 21, 2026.**

15. In Camera

17. Place and Time of Next Meeting – September 29, 2026, at 1900.

MOVED BY:	**R. Warren**
SECONDED BY:	**J. Ward**
BE IT RESOLVED:	**That the next meeting of the Board of Directors of Santé Manitouwadge Health be held on Tuesday, Sept 29, 2026, in the Judith C. Harris Boardroom.**

CARRIED!

18. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY:	**J. Ward**
BE IT RESOLVED:	**That this meeting be adjourned.**

CARRIED!

Jody Kuczynski thanked everyone for attending and the meeting adjourned at 2002 hours.

19 For the Good of the Board

Annie Janveau, CEO

Jody Kuczynski, Vice Chair