

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH  
ON Tuesday, March 24, 2026, AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

<b>PRESENT:</b>	Rolly Smith	Board of Directors Chair
	Marcel DeMars	Director
	Jim Ward	Director
	Louie Kannar	Director
	John MacEachern	Director
	Dr. Cimona	Chief of Staff
	Megan Esarte	Director of Clinical Services, Chief Nursing Officer
	Annie Janveau	CEO
	Amy Gray	Director of Finance
	Trena Roberts	Director of Community Programs and Services

<b>Absent:</b>	Reene Warren	Director
	Jody Kuczynski	Director

**1. Call to Order**

Mr. Rolly Smith, Board Chair, called the meeting to order at 1900

**2. Certificate of Notice Circulated to all Directors.**

The Notice of Meeting was as stated in the pre-meeting package.

**3. Declaration of Conflict**

**4. Trustee Education**

A Janveau discussed the repatriation procedures and standards.

**5. Patient Story**

M. Esarte briefed the BOD on a patient story.

**6. Board Chair Report**

No Report

**7. Chief of Staff Report**

Dr. Cimona briefed the Board of Directors on the status of the Family Health Team.

**8. Administration Report**

**Strategic Directive #1**

**SMH will be proactive to individual and community needs.**

- The Ministry submitted a follow-up document of issues/comments after their review of the pre-capital submission which we responded to and returned to the health capital operations branch of the ministry.
- Locum coverage continues to be consistent with Dr. Johnston, Dr. Marshall, and Dr. Remillard booked for March and April. Locums are currently booked for May 12, 2026.
- Dr. D. Ershadi, who had previously signed on through Practice Ready Ontario, has withdrawn his agreement due to family circumstances. The FHT Director has contacted HealthForce Ontario and was informed that nine additional international physicians are currently seeking placements to

complete their three-year Return of Service commitment. We have since made an offer to another candidate which was accepted.

- The FHT Social Worker position interviews have been completed, and options are being reviewed:

### **Strategic Directive #2:**

#### **SMH will sustain outstanding quality and operations.**

- Staffing for the nursing unit remains stable. We have had a couple of applicants for part-time RPN and Casual and Part-time PSWs. We are awaiting reference checks and hope to proceed with a couple of new hires.
- We received our HIRF funding letter, SMH's 2025/26 allocation is 465,200. The contract to upgrade SMH's plumbing, hot water tanks, and replace boilers (2) has been awarded to Thermal Mechanical Systems Ltd. They started onsite in January with the boiler replacements; the first draw payment has been issued.
- The new Gem5000 analyzer has returned from repair. Validation is underway.
- The new coagulation machine ACL Tops 350 will be going live March 31, 2026.
- A new audiometry machine has been ordered. Our current machine has provided us service for 20-25 years.
- The FHT has upgraded the chairs in the waiting room and has received very positive feedback from the community. They are also in the process of installing display boards on the FHT side to promote programs and provide information to patients, as well as cleaning up and organizing the display area at this time.
- Mike Gillman continues to support SMH as a casual MLT. Our other casual MLT has applied to SMH for the permanent full-time MLT. We are looking to make arrangements for their start date.
- Ongoing effort is being put towards the accreditation process.
- Ontario Health and the Ministry requested the submission of a multi-year forecast to provide them with an updated view of hospital finances across the sector. According to the parameters required for the submission, SMH would have a 2% deficit for 2026/27 FY, and a 5% deficit for 2027/28 FY. The date of cash failure would be October 2027.
- Erika has developed a pain program for LTC as one of the requirements to meet the FLTCA as reported in our last inspection. The program she developed is undergoing review for implementation. On quick review, Erika has done an excellent job!

### **Strategic Directive #3:**

- The Older Adult Exercise program, delivered by Tiffany, is still thriving. There is an energetic bunch of participants, and we love to see the program's success each week.
- Many of the staff are participating in the MediTech Expanse project by being Subject Matter Experts (SMEs) and participating in biweekly meetings, with homework, to establish local workflows and what needs to be considered for the Expanse go live date tentatively scheduled for April 3, 2027.
- SMH is exploring options for added support through the first month of Go-Love with Medi-Tech Expanse. We have put the ask out to the local SMEs to identify candidates to become local super users of the new EMR. LIVE (RS)
- French Language Services (FLS) Projects is making good ground. The signs are now on site and maintenance will start installation.
- The current myRide contract with the Township expires on March 31<sup>st</sup>, 2026. We have secured funding through donations to support operations until March 31, 2027. Letters continue to be sent to potential donors to seek continued financial support.
- We are exploring the possibility of offering pediatric hearing testing.
- Tiffany will be travelling to Thunder Bay in June 2026 for the MOTION Expo. This will give her the opportunity to trial and review the latest and greatest in rehab mobility, seating and home accessibility products.
- James (physiotherapist) will be retiring within the calendar year. Annie has been exploring posting the posting at the various universities that offer the program. James has advised us that he will

provide us with 2 months' notice for his retirement. St. Joseph's is aware that James will be retiring and is planning to hire another physiotherapist for the RRCOP program to support us, until we are able to recruit.

**Strategic Directive #4:  
SMH will become a magnet workplace.**

- FHT Executive Director continues to make efforts to try to recruit second and third physicians for the Manitowadge Physicians Group.
- Succession planning has begun for key positions over the next five years.
- We continue to put out postings for Physicians on Cherry Health (subscription service for health care services), HFO, Facebook group and other sites.
- We are continuing our efforts for recruitment of Physiotherapists, RNs, part-time RPNs and PSWs.
- Marcia Newton's last day of work is March 31, 2026. There will be a luncheon on March 31, 2026, to celebrate her and her years of dedication and service to SMH.
- Emily Youmans has started as our Behavioral Supports Ontario/Recreation for SMH. She has background working as a PSW and prior to her relocating to Manitowadge, she was working in a BSO role. We wish her well in this new role. She will continue to support the PSW in a casual capacity.

**9. Committee Reports**

**9.1. Governance Committee**

No Report

**9.2. Finance and Audit Committee**

9.2.1 The following resolution was tabled for approval;

**MOVED BY:** J. MacEachern

**SECONDED BY:** J. Ward

**BE IT RESOLVED:** That the Financial Statements from January 2022, be approved as presented.

**CARRIED!**

9.2.2 The following resolution was tabled for approval;

**MOVED BY:** J. MacEachern

**SECONDED BY:** L. Kannar

**BE IT RESOLVED:** That the Santé Manitowadge Board of Directors approve the 2026 2027 Operating Budget as presented.

**CARRIED!**

**9.3 Executive Committee**

No Report

**9.4 Medical Advisory Committee**

No Report

**10. Fundraising – Update**

**11 New Business**

**11.1 HSAA Extension Letter** – reviewed by Board members.

**11.2 MSAA Extension Letter** – reviewed by Board members.

**11.3 QIP**

The following resolution was tabled for approval;

**MOVED BY:** L. Kannar  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That the Santé Manitouwadge Health Board of Directors approves the Quality Improvement Plan (QIP) 2026 2027 as presented and Release the Pay at Risk for Senior Management.

**CARRIED!**

**12 Other Business**

**13. Quality – Feb Audit Reports**

**14. Correspondence**

**14.1 M. Turner Email** – reviewed by Board members

**15. Consent Agenda Items Approval:**

a. Minutes of Board of Directors Meeting held: Feb 24, 2026

**MOVED BY:** J. Ward  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That the following Consent Agenda items, be approved: Revised Minutes of Board of Directors Meeting held Feb 24, 2026.

**CARRIED!**

**AND BE FURTHER RESOLVED:**

**MOVED BY:** J. Ward  
**SECONDED BY:** M. DeMars

That the following items be received:  
Minutes of the Medical Advisory Committee held January 15, 2026.

**CARRIED!**

**16. In Camera**

**17. Place and Time of Next Meeting** – April 21, 2026, at 1900.

**MOVED BY:** J. Ward  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That the next meeting of the Board of Directors of Santé Manitouwadge Health be held on Tuesday, April 21, 2026, in the Judith C. Harris Boardroom.

**CARRIED!**

**18. Adjournment**

There being no further business to conduct. The following resolution was submitted for consideration.

**MOVED BY:** J. Ward  
**BE IT RESOLVED:** That this meeting be adjourned.

**CARRIED!**

Mr. Smith thanked everyone for attending and the meeting adjourned at 2047 hours.

**19 For the Good of the Board**

  
Annie Janveau, CEO

  
Rolly Smith, Board Chair