

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, May 27, 2025, AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Rolly Smith	Board of Directors Chair
	Marcel DeMars	Director
	Jody Kuczynski	Director
	Jim Ward	Director
	Louie Kannar	Director
	Reene Warren	Director
	Megan Esarte	Director of Clinical Services, Chief Nursing Officer
	Annie Janveau	CEO
	Trena Roberts	Director of Community Programs and Services
	Stephanie Hardy	Interim Director of Finance
Absent:	Ayad Sbeyti	Director
	John MacEachern	Director
	Dr. Cimona	Chief of Staff

1. Call to Order

Mr. Rolly Smith, Board Chair, called the meeting to order at 1900.

2. Certificate of Notice Circulated to all Directors.

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

4. Trustee Education

Mrs. Janveau updated the Board on her recent meetings.

5. Patient Story

Mrs. Roberts gave a patient story.

6. Board Chair Report

Mr. Smith updated the Board on the Regional Services Council Meeting.

7. Chief of Staff Report

No Report

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs.

- We had our first meeting with 807 Management and Benedict from the Ministry regarding our LTC expansion project. We found this session to be much more informative than any sessions previously had with Benedict. The political climate did bring change to the sector, and we are reviewing and navigating those changes.
- We have submitted an action plan for the 2025-26 Emergency Department Pay 4 Results Funding. The action plan is to direct funds towards efficiencies and improvements within our Health Records and Emergency Departments.
- Locum coverage for May was Dr. Ajisafe, Dr. Remillard, and Dr. Johnston. June coverage is June 3rd to June 12th, Dr. Chaudry (also, coming for a site visit), Dr. Remillard (June 16th to 27th). The connection was made with a NOSM student in Winnipeg, at the recruitment that Trena and Megan

attended. This student will be coming to shadow Dr. Cimona from June 24th to 27th.

- The MyRide relocated to the Gift Shop as of May 7th, 2025. This is done with the approval of the Township and conversation with the auxiliary. The purpose of the move is twofold. It allows us to respond to the feedback we received about privacy at reception (FHT). Secondly, in collaboration with the auxiliary, we are exploring how we make the MyRide program sustainable as the funding from the municipality end March 2026 at which time the program will cease to exist if we cannot find a viable solution.

Strategic Directive #2:

SMH will sustain outstanding quality and operations.

- We are currently down to one agency RPN.
- Will continue to have one RN agency staff in the building. Management and the union are working together to find common ground on how we plan to adequately staff the hospital in the coming months going into prime-time vacation season.
- Reid Newhouse, Mental Health, and Addictions worker is still waiting on his registration with the Ontario School of Social Worker and Social Service Worker.
- The HIRF platform has changed from Nadine to Roth IAMS. Training was provided to users for smooth transition.
- The lab is also upgrading Gem3500 for blood gases to Gem5000 in the coming months.
- We have submitted our application for Prep LTC Funding for the 2023/2024 fiscal year for one of our RNs that provided clinical teachings to two RPNs students from January 2024-April 2024. We plan to utilize funding in the coming fiscal as well. The program is anticipated to continue for two more years.
- Manitouwadge Medical Clinic through Family Health Team has been offered \$10,000 from John Friesen, Senior Director of UNE at NOSM. This would be funds used to purchase anything that would enhance learners. It was decided to purchase computers for the Trauma room, nurses' station, two extra dockets for students, testing lung (for adult and children), CPAP mask and tubing (adult and children).
- We will be receiving \$1,000/month from Lifelabs for collection subsidy.

Strategic Directive #3:

SMH will be innovators in service and program delivery.

- The OHT did a road tour and stopped in to do a current assessment on home care in the community.
- With the completion of the first session of the older adult exercise program a survey was sent out. The feedback was positive, and suggestions made are being looked at.
- The funding for Assisted Living will be returned as it is not feasible to run the program within the community. As this funding has been provided for several years without success the program agreement is terminate.
- A proposal intake form was sent to OH requesting funding for the BMD. These are reviewed twice a year; thus, we haven't had a response as of yet.
- The second phase of the sprinkler system is complete.
- SMH has purchased a laptop and located it in the family counselling room. The intent is that it can be used to facilitate virtual mental health services for the public. This was purchased with P4R Funding. We have not seen the anticipated use and so are seeking out new ways of promoting the space.
- We have submitted a funding application to Ontario Health for the French Language Services (FLS) Projects. Our goal is to replace signage with bilingual signage throughout the facility.
- A spring COVID clinic was offered May 7th, and all doses were used up. Next clinic will be scheduled in the fall.
- The Family Health Team RN, Michella Newton and Dietician Kiera Boyd started a cooking program in partnership with the Manitouwadge Public School and TBDHU on May 20th.
- Annie attended an ONE Hits meeting in Sudbury May 13. The purpose of the meeting was to

provide information about the builders of our new MEDITECH expense project.

- Annie attended a Regional Specialized Services Network (RSSN) meeting in Thunder Bay Thursday May 8. The meeting brought senior execs from across the region together, the meeting was to focus on a collaboration direction that allows for a system wide approach to healthcare.

Strategic Directive #4:

SMH will become a magnet workplace.

- Efforts continue to recruit a nurse practitioner for the FHT as well as a second and third physician for the Manitouwadge Physicians Group.
- Interviews for the Permanent Full Time Maintenance Lead Hand position were held on Friday May 23rd.
- Succession planning has begun for key positions over the next five years.
- Funding for the third instalment of the Bill 124 Arbitration Awards has flowed through.
- We continue to put out postings for Physicians on Cherry Health (subscription service for health care services), HFO, Facebook group and other sites.
- Trena and Megan attended a family medicine recruitment event in Winnipeg April 24-25, 2025, and walked away with some positive feelings of opportunity.
- We have been approved to receive wage subsidy for the 2025 summer student positions in Maintenance through the Canada Summer Jobs program. 50% of their wages will be recovered.
- A nursing student has been hired through the NOSM Summer Studentship Program. Her start date is April 22, 2025.
- Annie attended the Health Care Leadership Summit in Toronto on April 30-May 2. This offers an opportunity to learn through education provided and network. Excellent opportunity to foster the NW CEO group.
- Megan and Cathy attended a one-day event in Thunder Bay for the IPAC Hub meeting on May 8/25. The event was excellent. We would support bringing the opportunity to the community for group to learn
- Director of Family Health Team, Trena Roberts has started the online six week, Rotman Health Care Leadership course and the Online Medical OHIP Billing course, through Algonquin college from May to August.
- Diagnostic imaging will be having a co-op student from Ecole Scondaire Cite-Superieure (Marathon's French High School) joining them one day per week for their second term.
- Nursing will be having two RPN students join us from April to June 2025 completing their preceptorship. We hope to recruit these two students after they have successfully completed their studies.
- Director of Family Health Team is in the process of completing the Grow your Own application for Nurse Practitioners. Brittany David has been accepted into the NP program and is interested in signing on if approved for this program.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

9.2.1 Capital Budget

The following resolution was tabled for approval;

MOVED BY:

R. Warren

SECONDED BY:

J. Kuczynski

BE IT RESOLVED:

That the Santé Manitouwadge Health Board of Directors approves the 2025 2026 Capital Budget as presented.

CARRIED!

9.2.2 Operating Budget

The following resolution was tabled for approval;

MOVED BY: J. Ward
SECONDED BY: L. Kannar

BE IT RESOLVED: That the Santé Manitouswadge Health Board of Directors approves the 2025 2026 Operating Budget as presented.

CARRIED!

9.3. Executive Committee
No Report

9.4. Medical Advisory Committee
The following resolution was tabled for approval;

MOVED BY: J. Kuczynski
SECONDED BY: M. DeMars

BE IT RESOLVED: That as recommended by the MAC at their May 22nd, 2025, Meeting the following professionals be granted Regional Ordering Privileges up to December 31st, 2025.

See Attached List.

CARRIED!

10. Fundraising – Update

11 New Business

11.1 JCH Bursary Applications
The following resolution was tabled for approval;

MOVED BY: L. Kannar
SECONDED BY: J. Ward

BE IT RESOLVED: That Santé Manitouswadge Health Board of Directors hereby selects Amy Lebel and Nevaeh Cabral as the 2025 applicants for the Judith C. Harris Bursary.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. Ward
SECONDED BY: J. Kuczynski

BE IT RESOLVED: For the 2024/2025 school year the Santé Manitouswadge Health Board of Directors will make exception to the Bursary Policy to recognize two (2) recipients, each to receive the full amount.

CARRIED!

12 Other Business

12.1 Conference Reports – reviewed by Board members

13. Quality – Highlighted from Admin Report

14. Correspondence

15. Maintenance – Update

16. Consent Agenda Items Approval:

- a. Minutes of Board of Directors Meeting held: May 28, 2025

MOVED BY: M. DeMars

SECONDED BY: J. Ward

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held May 28, 2025.

CARRIED!

17. In Camera

17. Place and Time of Next Meeting – June 24, 2025, at 1900.

MOVED BY: R. Warren

SECONDED BY: M. DeMars

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouswage Health be held on Tuesday, June 24, 2025, in the Judith C. Harris Boardroom.

CARRIED!

18. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

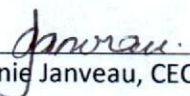
MOVED BY: J. Ward


BE IT RESOLVED: That this meeting be adjourned.

CARRIED!

Mr. Smith thanked everyone for attending and the meeting adjourned at 2033 hours.

19 For the Good of the Board


Annie Janveau, CEO


Rolly Smith, Board Chair