



Personnel Posting 14-26/27

Part Time RAI Coordinator INTERNAL/EXTERNAL POSTING

Santé Manitouwadge Health is now accepting applications for the position of **Part-Time RAI Coordinator**.

Salary: \$38.64 - \$39.17 as per UNIFOR Collective Agreement

Requirements - Licensed health care practitioner – RPN

Recommended Qualifications

- Demonstrates interest in the RAI Coordinator back-up role
- Proven ability to get things accomplished
- Well-developed oral and written communication skills
- Well organized, with excellent time management skills
- Clear aptitude for detail-oriented work
- The ability to work with and relate to interdisciplinary team members and other internal stakeholders
- Strong problem-solving abilities
- Proficient computer skills
- Regular attendance required

Responsibilities

- Review, preparing and submitting RAI data quarterly
- Generating and reviewing reports with leadership teams and front-line staff
- Ensuring a resident assessment scheduler is developed, completed, current and accessible
- Correctly code assessments
- Develop processes to ensure data accuracy, efficient data collection, assessment completion and data utilization
- Assist the coordinator with updating policies and procedures as required
- Provide backup to the coordinator and in their absence
- oversee the RAI process according to policy, MOHLTC regulations, College standards of Practice and inter-RAI requirements
- Ensure MDS assessments, resident assessment protocols, RAPs, Restorative Care, and care planning are completed timely
- Staffing of the unit will take precedence over RAI shifts.
- Monthly medication orders to pharmacy
- Other LTC duties as required
- Organize and participate in interdisciplinary meetings in the absence of the RAI Coordinator

Start Date: To be determined.

Deadline: Position open until filled

Apply to: Katie Scapinello, Employee Services Coordinator| applications@mh.on.ca
1 Health Care Crescent, Manitouwadge, ON P0T 2C0
807-826-3251 x 206

(Note: Please quote the personnel posting number “**PP14 -26/27**” in your application. If you have not received an acknowledge receipt of your application within a day or two from sending your résumé, please call to confirm receipt.)

1 Health Care Crescent
Manitouwadge, ON P0T 2C0
T. 807.826.3251 F. 807.826.4216
www.mh.on.ca



We thank all applicants for their interest. However, only those candidates qualifying for an interview will be contacted.

Upon request, accommodations due to a disability are available throughout the selection process. Santé Manitouwadge Health is an equal opportunity employer. This posting is a repost.

****Santé Manitouwadge Health does not use AI in the selection or recruitment process****

Posted : 10 April 2026