



Personnel Posting #72/25

RPN - Part Time RAI Coordinator-INTERNAL POSTING

Santé Manitouwadge Health is now accepting applications for the position of ***Part-Time Back-up RAI Coordinator***.

Salary: As per UNIFOR Collective Agreement

Will endeavour to schedule - 2 shifts per month for the back-up RAI position (if taken by part-time staff these shifts will be incorporated into the equitable distribution of monthly available shifts, not above and beyond regular shifts). In the absence of the coordinator the number of RAI shifts may increase and will be incorporated into the equitable distribution of monthly available shifts, not above and beyond regular shifts.

Will be responsible to complete RAI duties in the absence of the RAI coordinator.

Requirements - Licensed health care practitioner – RPN

Recommended Qualifications

- Demonstrates interest in the RAI Coordinator back-up role
- Proven ability to get things accomplished
- Well-developed oral and written communication skills
- Well organized, with excellent time management skills
- Clear aptitude for detail-oriented work
- The ability to work with and relate to interdisciplinary team members and other internal stakeholders
- Strong problem-solving abilities
- Proficient computer skills
- Regular attendance required

Responsibilities

- Review, preparing and submitting RAI data quarterly
- Generating and reviewing reports with leadership teams and front-line staff
- Ensuring a resident assessment scheduler is developed, completed, current and accessible
- Correctly code assessments
- Develop processes to ensure data accuracy, efficient data collection, assessment completion and data utilization
- Assist the coordinator with updating policies and procedures as required
- Provide backup to the coordinator and in their absence
- oversee the RAI process according to policy, MOHLTC regulations, College standards of Practice and inter-RAI requirements
- Ensure MDS assessments, resident assessment protocols, RAPs, Restorative Care, and care planning are completed timely
- Staffing of the unit will take precedence over RAI shifts.
- Monthly medication orders to pharmacy
- Other LTC duties as required
- Organize and participate in interdisciplinary meetings in the absence of the RAI Coordinator

Start Date: To be determined.

Please apply in writing by 4:00pm on Thursday, November 7, 2024 to Linda Wieler at: applications@mh.on.ca | 826-3251x206

c.c: John Oliveira