

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, June 21, 2022 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Rolly Smith	Board of Directors Vice-Chair
	Marcel DeMars	Director
	Charrly Maynard	Director
	Keisha Drapeau	Director
	John MacEachern	Director
	Louis Kannar	Director
	Jody Kuczynski	Director
	Debbie Hardy	CEO
	Annie Janveau	Chief Nursing Officer
	M. Esarte	Director of Community Programs and Services
	Amy Gray	Director of Finance
	Dr. Cimona	Chief of Staff
Staff:	Julie MacIntyre	Executive Assistant
Absent:	Peter Ruel	Board of Directors Chair
	Donna Jaunzarins	Director
	Isabelle Ouellet	Director
	Belinda Schleier	Director

1. Call to Order

Mr. Rolly Smith, the board vice-chair called the meeting to order at 1900.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

MNP LLP presented the 2021-2022 financial audits. Mrs. Hardy presented a handout that illustrated the physician shortages across the Northshore along with the emergency department closures.

5. Patient Story

No Report

6. Board Chair Report

No Report

7. Chief of Staff Report

No Report

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- SMH continues to provide support at the TBDHU led vaccination clinics for COVID-19. The clinics have been moved back to the recreation center. The clinic held in July will be on July 21st, 2022.
- Consenting LTC and ALC patients have been administered their 4th dose of the COVID vaccine.
- SMH and all the Northshore Hospitals/facilities are staying the course of having 3rd dose vaccine as

previously mandated.

- SMH has had an amazing compliance rate for vaccinations. Staff members have been offered booster doses or have been made aware of the new mandatory requirements for the MOHLTC.
- We continue to work with agencies and have created a recruitment and retention package hoping to entice permanent workers.
- The LTC expansion – no updates
- There is a community member is undergoing her PSW certification who has expressed interest in working in the hospital upon completion of her program. A letter of intent to hire upon successful completion of the program will be provided to them.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- Accreditation Canada – SMH received Accreditation with Commendation, although this an excellent standing especially with the HHR shortages we have experienced and COVID-19, we have appealed a couple of their rulings as incorrect.
- We were approved for 2 of the Infection Prevention and Control funding applications to be used for education and well as N95 testing.
- Scheduling of summer locums is a challenge. Most locums book in the early New Year for the summer. Efforts to find coverage for July and August are ongoing.
- New OTN equipment has arrived and is functioning well – funding received. The part needed for the wound care camera has arrived and it is working well.
- We now have a nurse who has successfully completed the theory component of the Chemotherapy course. Planning is underway for a practicum of 3-5 days in duration at the Northwest Cancer Center in Thunder Bay.
- Discussions are being held with St. Josephs Health Care/SMH to find and share a HR resource person to help with the WSIB, lengthy illness work plans – no update
- Auditors in and we are awaiting draft audit – may be some adjustments at this phase. Auditors state they will be present to reveal the audit statements at the AGM June 21, 2022

Strategic Directive #3:

SMH will be innovators in service and program delivery

- The TBDHU continues to work with SMH and the Township to ensure community need is being met for COVID vaccinations. The clinics have been low in numbers
- A review of the IT partnership in under review.
- Megan has signed on with Confederation College to be an instructor for the hands on lab for a PSW student in the community. Lab sessions will start April 26th and continue until June 30th. We hope to recruit this student as a PSW after the program is complete.
- FHT now has one full-time nurse as the second RN has left on maternity leave. Job postings are out to fill the temporary position. The second RN is expected to return in February 2023 Megan is helping continue the services by the FHT until the position is filled. Sourcing for an agency nurse is in process.
- A second Regional proposal is submitted in regards to cyber security enhancements.

Strategic Directive #4:

SMH will become a magnet workplace

- A regional task force has been formed to address the HHR issues across NW Ontario.
- SMH Mentorship for Internationally Educated Nurses – no change but we remain to be committed should a nurse request SMH
- SMH has been approved for one full-time RN position through the Community Commitment Program for Nurses. This program offers full time employment for that person from February 2022 to March 31, 2024. This will likely be offered to the Nurse coming to join our staff from Texas in August.

- NGI application has been submitted to 2 RN positions
- Recruited a casual employee for DI services (radiology only) – Vanessa Courtemanche who was a previous DI tech at SMH
- Efforts continue to recruit a physiotherapist and nurse practitioner for the FHT as well as a third physician for the Manitouswadge Physicians Group.
- We continue to strive to have a full complement of SMH nursing staff which ideally would include 2 part-time RN's.
- Succession planning has begun for key positions over the next five years.
- A proposal for funding has been submitted to the Northern Development and mines to hire a temporary person to develop a fundraising plan and to pursue fundraising opportunities – no update
- We have finally seen the LMIA through to completion and expect that we will have Carol Thuei starting August 15 for SMH as a FT RN
- Lindsay Dasti, (RN from Hornepayne) has applied to a casual position at SMH

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

The following resolution was tabled for approval;

MOVED BY: C. Maynard

SECONDED BY: J. Kuczynski

BE IT RESOLVED: That the Santé Manitouswadge Health Board of Directors approves \$240,059.67 into a one (1) year term a presented.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. MacEachern

SECONDED BY: M. DeMars

BE IT RESOLVED: That the Santé Manitouswadge Health Board of Directors approves moving \$161,294.15 into a one (1) year flexed GIC

CARRIED!

9.3. Executive Committee

No Report

9.4. Medical Advisory Committee

No Report

10. New Business

10.1 LMIA Decision Letter – reviewed by Board members

10.2 Hospital Funding Allocations – reviewed by Board members

11. Other Business

11.1 Conference Report – reviewed by Board members

12. Quality – Highlights from Administration Report

13 Correspondence

14 Consent Agenda Items Approval:

- a. Minutes of Board of Directors Meeting held: May 24, 2022

MOVED BY: J. MacEachern
SECONDED BY: K. Drapeau

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: May 24, 2022 with amended changes.

CARRIED!

15 In Camera

- 16.** Place and Time of Next Meeting – September 13, 2022 at 1900.

MOVED BY: J. MacEachern
SECONDED BY: M. DeMars

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouswadge Health be held on Tuesday, September 13, 2022 in the Judith C. Harris Boardroom.

CARRIED!

17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: C. Maynard
BE IT RESOLVED: That this meeting be adjourned.

CARRIED!

Mr. Smith thanked everyone for attending and the meeting adjourned at 2003 hours.

17 For the Good of the Board

Debbie Hardy, CEO

Rolly Smith ,Vice Chair