

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, March 22, 2022 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Peter Ruel Rolly Smith Donna Jaunzarins John MacEachern Marcel DeMars Charrly Maynard Debbie Hardy	Board of Directors Chair Board of Directors Vice-Chair Director Director Director Director CEO
Staff:	Amy Gray Julie MacIntyre	Finance Manager Executive Assistant
Absent:	Keisha Drapeau Isabelle Ouellet Belinda Schleier M. Esarte Dr. Cimona Annie Janveau	Director Director Director Director of Community Programs and Services Chief of Staff Chief Nursing Officer

1. Call to Order

Mr. Peter Ruel, the board chair called the meeting to order at 1901.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

Mrs. Hardy reviewed Policy IX-3 Conflict of Interest, Policy IX-4 Board Confidentiality and Policy IX-9 Meeting Attendance with the Board members.

5. Patient Story

No Report

6. Board Chair Report

Mr. Ruel thanked Ms. Gray for her clarification on an issue that she felt needed to be discussed during the "For the Good of the Board".

7. Chief of Staff Report

No Report

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- SMH continues to provide support at the TBDHU led vaccination clinics for COVID-19. They utilized the FHT space for the last scheduled clinic March 15, 2022.
- LTC residents have been offered 4th dose booster vaccines. These are not mandatory at this point in time. The vaccine has been provided to the unit to administer to consenting residents.
- Third dose boosters for health care workers have been extended into March. New guidelines have been introduced by the MOHLTC however SMH and all the Northshore Hospitals/facilities are

staying the course as previously mandated.

- SMH has had an amazing compliance rate for vaccinations. Staff members have been offered booster doses or have been made aware of the new mandatory requirements for the MOHLTC. We have one PSW who has refused the third COVID vaccine dose.
- We continue to work with agencies and have created a recruitment and retention package hoping to entice permanent workers – we have hired a local new grad RN to SMH and have interviewed a Registered nurse in Texas who has reached out to us twice in the recent past and have put an offer of employment (to SMH) out to her. If she accepts she has indicated a start date in June. We also expect the return of an RN from a MAT leave after the summer months. With the hire of the RN from Texas we will find ourselves with 7/8 FT lines filled
- Annie continues to fill in the excess shifts on the unit when needed.
- The LTC expansion – we reached out to the Ministry who stated a letter would be coming soon with our MOHLTC contact as we move to the next steps. I have pointed out that Ontario Health needs to be engaged as we are funded through the hospital branch and not the LTC branch. The application was for the construction but we need to ensure the operational funding will follow.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- The new defibrillator training is scheduled for April.
- CRP, high sensitivity trop, and the d-dimer went live 16/03/22, no issues so far. We will be keeping the old system in place for another week just in case then we hope to be able to sell it.
- Accreditation Canada. We have committed to an April 20 to April 21, 2022 on site survey – one day earlier than planned.
- We have completed the flooring project with laundry being the last of the project.
- Scheduling of locums to use up the MOH vacancy days before March 31, 2022 is ongoing.
- A funding proposal to replace our end of life OTN machine was submitted Jan 21, 2022.
- The RN who had expressed interest in the Chemotherapy program has signed up to the course which will commence in April. Education and training is expected to take us into the fall.
- Discussions are being held with Nigipon/SMH to find and share a HR resource person to help with the WSIB, lengthy illness work plans as it is conflict for the Manager/CNO to continue with this role.
- The FHT myCare (Home and Community Care Program with Ontario Health) has received outstanding patient feedback regarding service delivery. With the added pressures of staffing issues, COVID-19 guidelines, training and orientation of new staff and the highest number of home are visits on record – the nurses have received very positive reviews for the care being delivered to the community.
- All team leads were met for departmental budget reviews and capital planning for 2022/2023 and beyond. All assets in their departments have been reviewed.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- COVID Clinics are being run through the FHT space. The TBDHU continues to work with SMH and the Township to ensure community need is being met.
- The Recipe in a Program has launched with the FHT in partnership with Brass Bell and the Early ON Center and is getting great feedback.
- The apartment at Lakeview Terrace has finally been approved to be used as a permanent home for an assisted living client. It was previously a transitional unit but the patient need for that unit is not needed at this time. Recruitment for PSW's to deliver the care is ongoing. The MOHLTC is aware the program will not be launched until next fiscal year due to staffing shortages. A client has been identified and will be part of the program, taking possession of the apartment in April.
- The new OTN equipment provided through the virtual funding proposal has arrived.
- A second Regional proposal is submitted in regards to cyber security enhancements.

Strategic Directive #4:

SMH will become a magnet workplace

- A regional task force has been formed to address the HHR issues across NW Ontario.
- SMH completed an application to provide mentorship for Internationally Educated Nurses as the province and College of Nurses work fast track nurses into our workforce. The initial group did not make it to us but we will continue to make SMH available to help with any requirements the Nurses may require.
- Efforts continue to recruit a physiotherapist and nurse practitioner for the FHT as well as a third physician for the Manitouwadge Physicians Group.
- We continue to strive to have a full complement of SMH nursing staff which ideally would include 2 part-time RN's.
- Our previous Infection Control person has returned on a contract part time basis until the end of April and discussions will be had to discuss future role within SMH.
- Succession planning has begun for key positions over the next five years.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

The January financial statements were reviewed by Ms. Amy Gray. She advised that at the end of the January there was a surplus of \$233,503.00.

The following resolution was tabled for approval;

MOVED BY: D. Jaunzarins
SECONDED BY: C. Maynard

BE IT RESOLVED: That the Financial Statement for January 2022, be approved as presented.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. MacEachern
SECONDED BY: M. DeMars

BE IT RESOLVED: That the 2022/2023 Capital Budget be approved as presented.

CARRIED!

9.3. Executive Committee

No Report

9.4. Medical Advisory Committee

The following resolution was tabled for approval;

MOVED BY: R. Smith
SECONDED BY: M. DeMars

BE IT RESOLVED: That as recommended by the MAC at their January 20, 2022 meeting the following professionals be granted Regional Ordering privileges up to December 31st, 2022.

See Attached List

CARRIED!

The following resolution was tabled for approval;

MOVED BY: C. Maynard
SECONDED BY: D. Jaunzarins

BE IT RESOLVED: That as recommended by the MAC at their January 20, 2022 meeting the following professionals be granted Locum Tenens privileges up to December 31st, 2022.

See Attached List

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. MacEachern
SECONDED BY: R. Smith

BE IT RESOLVED: That as recommended by the MAC at their January 20, 2022 meeting the following professionals be granted Courtesy privileges up to December 31st, 2022.

See Attached List

CARRIED!

The following resolution was tabled for approval;

MOVED BY: D. Jaunzarins
SECONDED BY: C. Maynard

BE IT RESOLVED: That as recommended by the MAC at their January 20, 2022 meeting the following professionals be granted Reading Radiology privileges up to December 31st, 2022.

See Attached List

CARRIED!

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: C. Maynard

BE IT RESOLVED: That as recommended by the MAC at their January 20, 2022 meeting the following professional be granted Associate privileges up to December 31st, 2022.

Dr. C. Nowierski
Dr. C. Cimona

CARRIED!

10. New Business

10.1 HSP Partners – reviewed by Board members

10.2 Nursing Retention – reviewed by Board members

10.3 SMH Personal Support Services – Subcontractor Agreement – reviewed by Board members

10.4 Medication Cart

The following resolution was tabled for approval;

MOVED BY: J. MacEachern
SECONDED BY: C. Maynard

BE IT RESOLVED: That Santé Manitouwadge Board of Directors approves the purchase of a Medication Cart for \$10,255.00 plus HST and that the CEO be approved to execute any related documents.

CARRIED!

10.5 Fundraising – Golf Tournament – D. Jaunzarins will coordinate the golf tournament to take place this summer.

11. Other Business

11.1 FLS Report – reviewed by Board members

11.2 LTC Update – Mrs. Hardy informed the Board that SMH is currently waiting on Ministry for next steps for LTC expansion.

12. Quality – Highlighted from Admin Report

13 Correspondence

14 Consent Agenda Items Approval:

- a. Minutes of Board of Directors Meeting held: Feb 22, 2022

MOVED BY: D. Jaunzarins
SECONDED BY: C. Maynard

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: Feb 22, 2022

CARRIED!

15 In Camera

The following resolution was tabled for approval;

MOVED BY: J. MacEachern
SECONDED BY: M. DeMars

BE IT RESOLVED: That we move into an In-Camera session at 2043

CARRIED!

The following resolution was tabled for approval;

MOVED BY: C. Maynard
SECONDED BY: R. Smith

BE IT RESOLVED: That we move out of In-Camera session at 2052.

CARRIED!

16. Place and Time of Next Meeting – April 26, 2022 at 1900.

MOVED BY: R. Smith
SECONDED BY: M. DeMars

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouwadge Health be held on Tuesday, April 26, 2022 in the Judith C. Harris Boardroom.

CARRIED!

17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: D. Jaunzarins
BE IT RESOLVED: That this meeting be adjourned.

CARRIED!

Mr. Ruel thanked everyone for attending and the meeting adjourned at 2056 hours.

17 For the Good of the Board

Debbie Hardy, CEO

Peter Ruel ,Board Chair