

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, May 24, 2022 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Rolly Smith Donna Jaunzarins Marcel DeMars Belinda Schleier Isabelle Ouellet Charrly Maynard Keisha Drapeau John MacEachern Debbie Hardy Annie Janveau M. Esarte Dr. Cimona	Board of Directors Vice-Chair Director Director Director Director Director Director Director CEO Chief Nursing Officer Director of Community Programs and Services Chief of Staff
Staff:	Amy Gray Julie MacIntyre	Finance Manager Executive Assistant
Absent:	Peter Ruel	Board of Directors Chair

1. Call to Order

Mr. Rolly Smith, the board vice-chair called the meeting to order at 1900.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

None to Report

5. Patient Story

Mrs. Janveau informed the board that SMH provides patient services outside of the region to help patients with family support systems

6. Board Chair Report

No Report

7. Chief of Staff Report

Dr. Cimona informed the Board that there is an increase of patient and emergency services at SMH. His only concern is the on-going locum coverage.

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- SMH continues to provide support at the TBDHU led vaccination clinics for COVID-19. The clinics have been moved back to the recreation center in anticipation of larger clinics.
- LTC residents have been offered 4th dose booster vaccines. These are not mandatory at this point

in time. The vaccine has been provided to the unit to administer to consenting residents. They should be receiving them shortly.

- SMH and all the Northshore Hospitals/facilities are staying the course of having 3rd dose vaccine as previously mandated.
- SMH has had an amazing compliance rate for vaccinations. Staff members have been offered booster doses or have been made aware of the new mandatory requirements for the MOHLTC. We have one PSW who has refused the third COVID vaccine dose.
- We continue to work with agencies and have created a recruitment and retention package hoping to entice permanent workers.
- Our staffing level is currently filling the majority of our needs without incurring OT for anyone. There are 117 RN shifts for the month of June, 15 requested vacation days, 4 remain unfilled.
- The LTC expansion – no updates

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- Accreditation Canada – no update
- We have submitted applications for funds that will be allocated for infection control projects; N-95 fit testing, education, new taps in MDRD and consultation fees.
- Scheduling of locums has not been a need but has been a struggle. Locums are less likely to come to the north as the payment is not worth it for many of them. Conversations are occurring with recruiters throughout the area as well as Ontario Health to take this concern to the provincial level.
- New OTN equipment has arrived and is functioning well – funding received
- The RN who had expressed interest in the Chemotherapy program writes the theory component of the exam in June which will be followed by a practicum of 3-5 days in duration at the Northwest Cancer Center in Thunder Bay
- Discussions are being held with Nipigon/SMH to find and share a HR resource person to help with the WSIB, lengthy illness work plans – no update
- Auditors in and we are awaiting draft audit – may be some adjustments at this phase

Strategic Directive #3:

SMH will be innovators in service and program delivery

- The TBDHU continues to work with SMH and the Township to ensure community need is being met.
- A review of the IT partnership is under review.
- Megan has signed on with Confederation College to be an instructor for the hands on lab for a PSW student in the community. Lab sessions will start April 26th and continue until June 30th. We hope to recruit this student as a PSW after the program is complete.
- FHT now has one full-time nurse as the second RN has left on maternity leave. Job postings are out to fill the temporary position. The second RN is expected to return in February 2023 Megan is helping continue the services by the FHT until the position is filled.
- A second Regional proposal is submitted in regards to cyber security enhancements.

Strategic Directive #4:

SMH will become a magnet workplace

- A regional task force has been formed to address the HHR issues across NW Ontario.
- SMH Mentorship for Internationally Educated Nurses – no change but we remain to be committed should a nurse request SMH
- SMH has been approved for one full-time RN position through the Community Commitment Program for Nurses. This program offers full time employment for that person from February 2022 to March 31, 2024
- NGI application has been submitted to 2 RN positions
- Efforts continue to recruit a physiotherapist and nurse practitioner for the FHT as well as a third

physician for the Manitouwadge Physicians Group.

- We continue to strive to have a full complement of SMH nursing staff which ideally would include 2 part-time RN's.
- Succession planning has begun for key positions over the next five years.
- A proposal for funding has been submitted to the Northern Development and mines to hire a temporary person to develop a fundraising plan and to pursue fundraising opportunities – no update

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

No Report

9.3. Executive Committee

No Report

9.4. Medical Advisory Committee

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: C. Maynard

BE IT RESOLVED: That as recommended by the MAC at their May 26, 2022 meeting the following professionals be granted Courtesy privileges up to December 31st, 2022.

Dr. C Van Der Pol

CARRIED!

The following resolution was tabled for approval;

MOVED BY: B. Schleier
SECONDED BY: I. Ouellet

BE IT RESOLVED: That as recommended by the MAC at their May 26, 2022 meeting the following professionals be granted Regional Ordering privileges up to December 31st, 2022.

See Attached List

CARRIED!

10. New Business

10.1 HSIP – reviewed by Board members

10.2 CCPN – reviewed by Board members

10.3 BOD Terms – reviewed by Board members

10.4 Taxi Services – Mrs. Hardy explained that the Taxi services are no longer available to SMH as of May 31/22. She has approached the Township with this issue in hopes to find a solution.

11. Other Business

12. Quality – Quarterly Report

13 Correspondence

14 Consent Agenda Items Approval:

- a. Minutes of Board of Directors Meeting held: March 12, 2022

MOVED BY: K. Drapeau
SECONDED BY: M. DeMars

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: March 12, 2022 with amended changes.

CARRIED!

15 In Camera

The following resolution was tabled for approval;

MOVED BY: C. Maynard
SECONDED BY: J. MacEachern

BE IT RESOLVED: That we move into an In-Camera session at 1930

CARRIED!

The following resolution was tabled for approval;

MOVED BY: I. Ouellet
SECONDED BY: D. Jaunzarins

BE IT RESOLVED: That we move out of In-Camera session at 1950.

CARRIED!

16. Place and Time of Next Meeting – June21, 2022 at 1900.

MOVED BY: K. Drapeau
SECONDED BY: B. Schleier

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouswadge Health be held on Tuesday, June 21, 2022 in the Judith C. Harris Boardroom.

CARRIED!

17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY:

D. Jaunzarins

BE IT RESOLVED:

That this meeting be adjourned.

CARRIED!

Mr. Smith thanked everyone for attending and the meeting adjourned at 1955 hours.

17 For the Good of the Board

Debbie Hardy, CEO

Rolly Smith ,Vice Chair