

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, January 24, 2023 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Rolly Smith	Board of Directors Chair
	Charrly Maynard	Director
	Marcel DeMars	Director
	Jody Kuczynski	Director
	Louie Kannar	Director
	Jim Ward	Director
	Debbie Hardy	CEO
	Annie Janveau	Chief Nursing Officer
	C. Atkins	Interim. Director of Community Programs and Services
Staff:	Julie MacIntyre	Executive Assistant
Absent:	John MacEachern	Director
	Amy Gray	Director of Finance
	Dr. Cimona	Chief of Staff
	Isabelle Ouellet	Director
	Keisha Drapeau	Director

1. Call to Order

Mr. Rolly Smith, Board Chair called the meeting to order at 1900.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

Mrs. Teresa Malakoff the Support Services Manager/Privacy Officer for Santé Manitouswadge Health gave a Privacy/Confidentiality presentation to the Board of Directors.

5. Patient Story

Mrs. Janveau discussed an issue with a patient that had a language barrier that came to SMH and after investigation the patient was diagnosed and released.

6. Board Chair Report

Mr. Rolly Smith discussed the topic of the upselling of the new private surgical clinics in Ontario.

7. Chief of Staff Report

No Report

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- SMH has had an amazing compliance rate for vaccinations. Staff members have been offered booster doses or have been made aware of the new mandatory requirements for the MOHLTC. Staff members without a 4th dose of the COVID vaccine are required to antigen test 3 times per

week.

- The LTC expansion – Initial documents submitted however we are still awaiting the Comfort Letter from CRA for submission.
- Public Health unfortunately had to cancel two COVID-19 clinics in December due to inclement weather. To support the patients requiring expedited vaccinations for holiday travel etc., the Family Health Team was able to order 2 vials of vaccine and administer before Christmas.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- One of our local nurses has completed their onsite chemotherapy training at TBRHSC. We are awaiting a contract from TBRHSC in order to restart the program.
- The Digital Health is preparing to submit the business plan for the new MediTech expanse which will replace our current MediTech Electronic Medical Record.
- Our Temporary Employee Services Coordinator has left the position and we have restricted our current employees to fulfill these requirements until our regular person returns from Maternity Leave (date not submitted yet but expecting May return).
- A Peer to Peer program has been developed with a go-live date of Dec 7/22.
- TBRHSC has realized the need for education in the district and is working on a plan to meet the needs.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- The TBDHU continues to work with SMH and the Township to ensure community need is being met for COVID vaccinations. The clinics have been low in numbers.
- The permanent FHT RN will be returning to the role for orientation mid-December and assuming the full-time commitment January 3, 2023.
- Our current Dietitian will be going on Maternity leave early 2023 and job ads have been posted for interim person. Finding a replacement has been extremely challenging, however two dietitians have expressed interest in offering virtual appointments and monthly in-person visits to Long Term Care. Contracts are currently being drafted.
- C. Atkins received notice January 18th that her request for funding to support patients on the waiting list for counselling and psychiatry was approved. This funding must be used to support current FHT programs relative to mental health. Over \$80,000.00 was granted; the plan for this funding includes mental health training for staff and resource library of items to give to patients. This funding must be spent by March 31, 2023
- Work on the OHT formation for Thunder Bay and district continues to move forward, progress is happening at a slow pace and Mental Health will be one of the first priorities.

Strategic Directive #4:

SMH will become a magnet workplace

- A regional task force has been formed to address the HHR issues across NW Ontario – other than Agency staff there is no other short term fixes however we continue to lobby MOH for additional funding and to educate them on unique issues in the Northwest. The response to the HHR shortage by the MOH is basically be innovative.
- SMH Mentorship for Internationally Educated Nurses – no change but we remain to be committed should a nurse request SMH
- Efforts continue to recruit a physiotherapist and nurse practitioner for the FHT as well as a third physician for the Manitouwadge Physicians Group. Discussions are occurring to temporarily under fill the NP position with an RN to help support the physicians.
- Succession planning has begun for key positions over the next five years.
- Braeden Kotyk has been hired as our temporary person to develop a fundraising plan and to pursue fundraising opportunities over the next 52 weeks through the Heritage Fund program has left the

program and we are in discussion to have a replacement hired.

- Courtney will be attending a Rural Physician Recruitment event in Toronto.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

No Report

9.3. Executive Committee

No Report

9.4. Medical Advisory Committee

9.5.

The following resolution was tabled for approval;

MOVED BY: J. Kuczynski

SECONDED BY: L. Kannar

BE IT RESOLVED: That as recommended by the MAC at their January 19th, 2023 meeting the following professionals be granted Courtesy privileges up to December 31st, 2023.

See Attached List

CARRIED!

The following resolution was tabled for approval;

MOVED BY: M. DeMars

SECONDED BY: L. Kannar

BE IT RESOLVED: That as recommended by the MAC at their January 19th, 2023 meeting the following professionals be granted Regional Ordering privileges up to December 31st, 2023.

See Attached List

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. Ward

SECONDED BY: C. Maynard

BE IT RESOLVED: That as recommended by the MAC at their January 19th, 2023 meeting the following professionals be granted Reading Radiology privileges up to December 31st, 2023.

See Attached List

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. Ward
SECONDED BY: C. Maynard

BE IT RESOLVED: That as recommended by the MAC at their January 19th, 2023 meeting the following professionals be granted Associate privileges up to December 31st, 2023.

Dr. C Nowierski
Dr. C. Cimona

CARRIED!

10. New Business

11. Other Business

11.1 Heritage Funding – reviewed by Board members

12. Quality – Q3 Report

13 Correspondence

13.1 HHR Regional Update – reviewed by Board members

13.2 Hydro One Rebate – reviewed by Board members

14 Consent Agenda Items Approval:

a. Minutes of Board of Directors Meeting held: December 13, 2022

MOVED BY: J. Kuczynski
SECONDED BY: L. Kannar

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: December 13, 2022 with amended changes.

CARRIED!

AND BE FURTHER RESOLVED:

MOVED BY: J. Ward
SECONDED BY: M. DeMars

That the following items be received:
Minutes of the Medical Advisory Committee held December 15, 2022:

CARRIED!

15 In Camera

The following resolution was tabled for approval;

MOVED BY: C. Maynard
SECONDED BY: M. DeMars

BE IT RESOLVED: That we move into an In-Camera session at 2002

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. Ward
SECONDED BY: C. Maynard

BE IT RESOLVED: That we move out of In-Camera session at 2014

CARRIED!

16. Place and Time of Next Meeting – February 28, 2023 at 1900.

MOVED BY: C. Maynard
SECONDED BY: L. Kannar

**BE IT RESOLVED: That the next meeting of the Board of Directors of Santé
Manitouwadge Health be held on Tuesday, February 28, 2023 in
the Judith C. Harris Boardroom.**

CARRIED!

17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: C. Maynard
BE IT RESOLVED: That this meeting be adjourned.

CARRIED!

Mr. Smith thanked everyone for attending and the meeting adjourned at 2015 hours.

17 For the Good of the Board

Debbie Hardy, CEO

Rolly Smith , Board Chair